

## Attachment 2

### THE CHINESE UNIVERSITY OF HONG KONG, SHENZHEN

香港中文大学 (深圳)

SCHOOL OF MUSIC

音乐学院

#### Application for Change of Major (in School)

院内转专业申请表

Note 提示:

1. This form is ONLY applicable to undergraduate students.  
此表仅适用于本科生。
2. Students should approach the course teaching staff and the Division for advice, then submit this form to the SCHOOL REGISTRY OFFICE for approval.  
学生应先咨询有关老师及学部的意见，再递交此表至学院教务办公室进行审批。
3. The School Registry Office will verify whether or not the statements and supporting documents provided by applicants are genuine or not. A student who makes misrepresentations or false statements in the application shall be disciplined.  
学院教务办公室会核验申请材料真实性。学生如在申请时作不尽不实或虚假声明，将予以惩处。

#### • Student Information 学生信息

Name (English):

申请人姓名 (英文): \_\_\_\_\_

Name (Chinese):

申请人姓名 (中文): \_\_\_\_\_

Student ID:

学号: \_\_\_\_\_

Year of Attendance:

修业年: \_\_\_\_\_  
1<sup>st</sup> Year / 2<sup>nd</sup> Year

#### • Major Information 专业方向信息

**Current Major**

**当前专业**

Programme:

项目名称: \_\_\_\_\_

Stream:

具体方向: \_\_\_\_\_

Instructor (if applicable):

专业老师 (如有): \_\_\_\_\_

**New Major**

**拟转入专业**

Programme:

项目名称: \_\_\_\_\_

Stream:

具体方向: \_\_\_\_\_

\* Programme / Concentration teacher (if applicable) to be assigned by the Division Head.

#### • Reason for Application 申请理由

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Signature of Applicant:

申请人签名: \_\_\_\_\_

Date:

日期: \_\_\_\_\_

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**Personal Information Collection Statement**

1. The personal data provided on this form will be used for the purpose of processing this application. All information provided, when no longer required, will be destroyed.
2. Information provided on this form may be transferred to other departments/administrative units within CUHK-Shenzhen or the School for consideration and grating approval, where applicable.
3. For update of or access to the personal data after submission of this form, please contact the division or the School Registry Office.

**收集个人资料声明**

1. 此表格所收集的资料将用以处理有关的申请，所提供的资料于无需保留时将全部销毁。
  2. 本表格所收集的资料或会转交香港中文大学（深圳）或学院其他行政或教学部门作考虑或批核用。
  3. 如在递交此表格后要跟进审批或改正个人资料，请联系学院学部或教务办公室。
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*For office use:*

<p><b>1. Noted by current instructor (if applicable):</b></p> <p><input type="checkbox"/> Noted</p> <p><b>Signature:</b> _____</p> <p><b>Date:</b> _____</p>
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<p><b>2. Endorsement by current Head of Division:</b></p> <p><input type="checkbox"/> Endorse <input type="checkbox"/> Reject</p> <p><b>Signature:</b> _____</p> <p><b>Date:</b> _____</p>
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<p><b>3. Endorsement by new Head of Division:</b></p> <p>1) <input type="checkbox"/> Endorse <input type="checkbox"/> Reject</p> <p>2) <b>Name of new instructor assigned:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date:</b> _____</p>
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<p><b>4. Noted by new Instructor (if applicable):</b></p> <p><input type="checkbox"/> Noted</p> <p><b>Signature:</b> _____</p> <p><b>Date:</b> _____</p>
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<p><b>5. Approval by the Associate Dean (Education):</b></p> <p><input type="checkbox"/> Approve <input type="checkbox"/> Reject</p> <p><b>Signature:</b> _____</p> <p><b>Date:</b> _____</p>
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